



STATE OF DELAWARE
STATE FIRE PREVENTION COMMISSION
DELAWARE FIRE SERVICE CENTER

(302) 739 – 3160
FAX (302) 739 – 4436

1463 CHESTNUT GROVE ROAD
DOVER, DELAWARE 19904

STATE FIRE PREVENTION COMMISSION

Monthly Meeting

December 18, 2018

MEMBERS PRESENT

David Roberts, Chairman
Alan Robinson, Jr., Vice Chairman
Ron Marvel
Lynn Truitt
Marvin C. Sharp – Absent
Richard T. Perillo
Vacant Position – New Castle County Industry

ALSO PRESENT

Patricia Davis, Deputy Attorney General
Patrick Matthews, BLS Medical Director
Sherry Lambertson, Executive Assistant
David J. Truax, Investigator/Compliance Officer
Grover P. Ingle, State Fire Marshal
Robert P. Newnam, Director, State Fire School

GUESTS

Jay Jones, DVFA
Bradley Gosch, American Legion Ambulance 64
Tom Dicristofaro, DVFA
W. Mike McMichael, DSEMSA
Warren Jones, DVFA
Anthony Spiezio, DTI
Bill Betts, DVFA

CALL TO ORDER

Chairman Roberts called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

REGULAR BUSINESS

APPROVAL OF NOVEMBER 20, 2018 COMMISSION MEETING MINUTES

It was moved by Commissioner Truitt, and seconded by Vice Chairman Robinson that the minutes of the November 20, 2018 Commission meeting be approved. Motion carried by unanimous vote.

REPORT OF THE STATE FIRE MARSHAL

INFORMATIONAL ITEMS

Personnel Items

Fire Marshal Ingle reported that Deputy Fire Marshal Thomas Looney has met the requirements of a Deputy Fire Marshal II. His promotion became effective November 26, 2018.

Fire Marshal Ingle reported that the vacant Administrative Officer position will be posted in January. Due to the unexpected passing of the incumbent, it was necessary to first clear the previous employee's accounts and allow the Division of Human Resources to prepare for the vacancy. The position will first be posted in-house to determine if anyone is interested.

Deputy Fire Marshal II Michael Pfaffenhauser has been accepted into the ATF Advanced Origin and Cause class in Huntsville Alabama. The class will run from January 6th – 19th.

Fire Fatality

Fire Marshal Ingle reported on the tenth fire fatality of 2018. The incident occurred in Christiana's district on December 7, 2018 at 10:00 a.m. It was dispatched as a townhouse fire in the 1000 Block of Old Forge Road. There was heavy fire upon arrival from the second floor. Upon the search a victim was found and removed from the structure. Through EMS and medical intervention, it was determined that the victim was deceased. Non-working smoke alarms were found on the premises. 2018 has 7 fire deaths without smoke alarms and 3 with smoke alarms present.

DTI – Program Update/Computer Updates/Office 365/Dover Router/Agency Presentation

Fire Marshal Ingle reported that they are still working on some of the system issues with DTI. They are getting close to resolving the Technical Services section. The Incident Review section still requires further work to be done.

Fire Marshal Ingle does not have any updates for the deployment of sixty-five desktop computers. The laptop deployment is close to being completed.

DFIRS Incidents Received

TOTAL STATE PARTICIPATION IN COMPLIANCE			
79 %			
DELINQUENT DEPARTMENTS			
New Castle County			
Cranston Heights	August – October		
Holloway Terrace	October		
Minquadale	August - October		
Townsend	April – October		
Kent County			
Bowers	January – October		
Cheswold	July – October		
Clayton	July – October		
Felton	October		
Hartly	October		
Houston	August - October		
Sussex County			
Ellendale	October		
Frankford	August – October		
Roxana	February – August - October		
OVERDUE REPORTS BY DAYS			
30 Days	60 Days	90 Days	90+ Days
4	0	4	5

Source: DFIRS Incidents received as of 12/06/18.

Delaware Decision Makers Luncheon

Fire Marshal Ingle was honored that he was requested to attend and be a part of a panel at the "Decision Makers Luncheon" on December 12, 2018 at the Delaware Technical Community College, Owens Campus. The panel answered some previously generated questions as well as those generated from the audience. Those present were business techs, engineers, legislators, city and town council members, etc. Fire Marshal Ingle felt it was productive and a good opportunity for him. The topics surrounded regulations. The Governor would like to clean up what he calls, heavy regulations in the state. Fire Marshal Ingle reviewed the topics of discussion with the Commissioners. This was a positive event and 1 hour of open discussion. All agencies involved came out better on the other side.

Significant Incidents

Christiana Fire Company responded to Rockwood Apartments for a structure fire on November 28, 2018 at approximately 9 p.m. Upon arrival there was an active fire on the outside of the building. The fire spread from the outside of the building into the attic area. The fire was caused by discarded cigarettes into the landscaping on the outside of the building. Four people were treated for injuries at the scene and transported to the hospital for smoke inhalation. Six apartment units were damaged and approximately 15 people were displaced and assisted through the Red Cross.

On November 29, 2018 the Fire Marshal's Office released that the Carillion Woods Apartments fire in Sussex County is an arson fire. This investigation is ongoing.

On December 6, 2018, Dover Fire Department responded to the 100 Block of East Pinewood Drive. There was an active fire upon their arrival. Deputy Fire Marshals were able to determine that it was a set fire on the outside of the trailer. A person from New Jersey has been arrested and charged with arson and reckless endangering.

On December 7, 2018 Newark responded to a hotel on Main Street at approximately 10:30 p.m. There was heavy fire on the second floor upon arrival. Some residents were removed from the second floor. One person was taken into custody and treated for some injuries. It was later determined that the person was involved with the fire. He was charged with Arson I and Reckless I.

REPORT OF THE STATE FIRE SCHOOL DIRECTOR

Director

- Certification – updated from NFPA 472 (2013 edition) to NFPA 1072 (2018 edition) – Haz. Mat. Levels
 - Awareness, Operations, PPE, Product Control, Technician
- Certification – updated NFPA 1002 – Driver Operator, Pumper and Aerial from the 2012 edition to the 2017 edition.
- Certification – update of NFPA 1081 (2018 edition) – Fire Brigade, received extension
 - Waiting on test banks
- Computer Room – set-up and training completed – next certification testing abilities
- Officer's Seminar – January 26th
 - Firefighter Functional Fitness – Dan Kerrigan, IAFC-SHS Section Board of Directors
- One-Year plan status – distributed to Commissioners for review.
- Year End report for 2018 – distributed to Commissioners for review.
- Burn Camp – next event scheduled for January 26th – no meeting in November

Staff Activities

- AFG Grant review – January 6-11, Senior Instructor Gajdos
- Certification updates – Senior Instructor Lowe, Miller, Baker and Ingram

Programs/Courses

Figures in red are reference to last year's comparison of class attendance.

- Current Month
 - NFA Leadership 1 – 12 students
 - Certification Testing
 - Firefighter I/II (3), Fire Officer 1 (7), Fire Officer II (1), Safety Officer (1)
 - WFD Recruit Class – to be conducted at the New Castle Division beginning March
- Divisions Usage – Drill ground closed after Thanksgiving

EMS

- Current Month
 - CEU programs – 6 scheduled (8)
 - EMT Practical's – all Divisions
 - EMT Protocols – 826 taken program, 804 successfully completed
 - 22 require full course
 - After 12/31 those requiring full course will require background check
 - EMT classes for January –NCD – 18 students, KCD - 13, SCD – 10
 - Aetna – U of D – accelerated EMT program – 7 students

Public Education and Injury Prevention - Activity Report

- Current Month
 - DSFS Tours – 1 scheduled
 - Fire Safety Displays - 5 scheduled

Maintenance – Building and Grounds

- Service tests and maintenance 60 SCBA Units
- Ground Ladder annual inspections – conducted on December 12th – passed
- Repairs to water pipes Liquid Pad – above and below grade
- Completed SCBA tests on 60 units – 5 units required additional repairs
- Winterized Drill Grounds for season

Financial

- Past Due Billings
 - 30 days – 40,900.00
 - 60 days – 6,650.37
 - 120 days – 4,000.00
 - 20678 Tuition Fund – 515,192.00
 - Accounts receivable – 93,160.00
 - Revenue Comparison
 - Tuition – 2018 – 48,123.00, 2017 – 81,629.51
- Special Funds Summary – The Special Funds Summary report was submitted to the Commissioners for review.
- Expenditure Report – The Expenditure report was submitted to the Commissioners for review.

Scheduled Activities

- Director Newnam will be out on annual leave on December 19th through 28th.

BLS MEDICAL DIRECTOR

Dr. Matthews reported that Influenza A has been confirmed in all three counties through hospitals statewide. It is important to encourage getting vaccinated as well as our providers to practice infection control policies. It's also important for our EMS colleague to document any influenza like illness. This will assist in monitoring for outbreaks throughout the state. At this point, Delaware is showing "local activity" with 55% of the cases being in Kent County.

Dr. Matthews reported that he was glad to see that 100% of the BLS Companies are carrying Naloxone on their units. As well as funding remains intact for additional units as needed through the Office of Emergency Medical Services.

Dr. Megargel reported that a reminder may need to be sent out statewide that a patient care report must still be submitted for a refusal.

REPORT OF THE INVESTIGATOR/COMPLIANCE OFFICER

19 Annual Ambulance Unit Inspections

0 New Unit Inspections

5 Complaints Received

4 Arrest Notifications were received.

1 New Investigations

9 Cases remain open for 2018

1 Case remains open for 2018

Mr. Truax presented Case No. 1820, 1823 and 1824 for closure. After a thorough review, the BLS Medical Director made a decision to dismiss these cases. Dr. Matthews reviewed these cases and required remedial training in the area of patient refusal. It was moved by Commissioner Truitt, seconded by Vice Chairman Robinson to close Case No. 1820, 1823 and 1824. Motion carried by a unanimous vote.

Mr. Truax requested that the Commission close Case No. 1825 due to a lack of subtenant evidence. It was moved by Commissioner Truitt, seconded by Vice Chairman Robinson to close Case No. 1820, 1823 and 1824. Motion carried by a unanimous vote.

REGULAR BUSINESS

ACTION ITEMS

2019 Commission Meeting Dates

It was moved by Vice Chairman Robinson, seconded by Commissioner Truitt to approve the 2019 meeting dates as presented. Motion carried by a unanimous vote.

NEW BUSINESS

None.

GENERAL INFORMATION

None.

CORRESPONDENCE

None.

MISCELLANEOUS INFORMATION

None

REPORT OF THE COMMISSIONERS

Commissioner Alan Robinson Jr.

Chairman Robinson reported that he attended the Monthly Fire Prevention Commission Meeting, Cheswold Banquet, Citizens Hose Fire Company Meeting, DEMSOC Meeting, DSEMSA Meeting, DVFA Meeting, Citizens Hose Fire Company Board of Directors Meeting, Grant Presentation at Citizens Hose Fire Company, and Clayton Banquet.

Commissioner Ron Marvel

Commissioner Marvel reported that he attended the Monthly Fire Prevention Commission Meeting, Sussex County Firefighters Association Meeting, DVFA Meeting, CFSI Meeting, and New Castle County Association Meeting.

DATE OF NEXT MEETING

January 15, 2019 – 9:00 AM
Commission Chamber
Delaware Fire Service Center
1463 Chestnut Grove Road
Dover, DE 19904

ADJOURNMENT

It was moved by Vice Chairman Robinson, and seconded by Commissioner Truitt that the meeting be adjourned. Motion carried by a unanimous vote. The meeting was adjourned at 10:04 a.m.

Respectfully submitted,

Sherry R. Lambertson

Sherry R. Lambertson
Executive Specialist

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